

APR 08 2025

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 11th day of March 2025, the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger McLane
Billy Alexander
David A. Cole
Craig M. Lawless
Dale LaGrone

County Judge
Commissioner, Precinct #1
Commissioner, Precinct #2
Commissioner, Precinct #3
Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: Commissioner David A. Cole gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

There were no citizen comments.

2. **COMMISSIONER'S REPORTS:**

There were no Commissioners' reports.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's report.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the temporary employment of Karen McClelland as an Early Voting Clerk in the Elections Office effective April 21, 2025 and ending May 7, 2025 at the rate of \$12.00 per hour.

- b. To record the temporary employment of Harriet Lowery as an Early Voting Clerk in the Elections Office effective April 21, 2025 and ending May 7, 2025 at the rate of \$12.00 per hour.
- c. To record an increase in salary to \$24.50 per hour for Ryan McKinley, Mechanic with the Panola County Road and Bridge Department, Precinct #1 effective March 24, 2025.
- d. To record the employment of Kaleb Jones as a Detention Officer with the Panola County Sheriff's Department effective February 26, 2025 at the rate of \$16.81 per hour plus uniform allowance.
- e. To record the employment of Christian Buchanan as a Detention Officer with the Panola County Sheriff's Department effective March 1, 2025 at the rate of \$16.81 per hour plus uniform allowance.
- f. To record the termination of Alvin Anderson as an Operator with the Panola County Road and Bridge Department, Precinct #3 effective February 26, 2025 at 8:30 AM.
- g. To record a change in status of employment for Charles Lennon from Mechanic to Operator with the Panola County Road and Bridge Department, Precinct #2 effective March 12, 2025 at the rate of \$22.29 per hour.
- h. To record a change in status of employment for Joshua Born from Operator to Mechanic with the Panola County Road and Bridge Department, Precinct #2 effective March 12, 2025 at the rate of \$26.25 per hour.

ROAD & BRIDGE

- a. To approve and record a request by DeBerry Water Supply to place a ¾" tubing – 1" casing water line within the right-of-way of Panola County Road #339.
- b. To approve and record a request by TGNR East Texas II to place 12" temporary water lines within the right-of-way of Panola County Roads #301, #302, #303 and #203.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of February 2025.
- b. To authorize the County Auditor to advertise for sealed bids for the lease of 130 acres of specified land at the Panola County Airport – Sharpe Field for the sole purpose of cutting and baling hay. Bids to be opened at a regular session of the Commissioners' Court

scheduled for April 8, 2025 at 9:00 AM. Specifications available in the County Judge's Office, 110 S. Sycamore, Room 216-A and at the Panola County Airport – Sharpe Field.

- c. To accept and record a donation from Tractor Supply for dog food for the Panola County Sheriff's Department K-9 dog.
- d. To record amended Hangar #21 Lease Agreement at Panola County Airport – Sharpe Field between Panola County and John Cooke.
- e. To record amended Hangar #13 Lease Agreement at Panola County Airport – Sharpe Field between Panola County and Harold Campbell, Jr. and Mark Campbell.
- f. To record Certificate of Completion from the County Judges and Commissioners Association of Texas for continuing education training for Panola County Commissioner, Precinct #1 Billy Alexander.
- g. To record Certificate of Completion from the County Judges and Commissioners Association of Texas for continuing education training for Panola County Commissioner, Precinct #2 David A. Cole.
- h. To record Certificate of Completion from the County Judges and Commissioners Association of Texas for continuing education training for Panola County Commissioner, Precinct #3 Craig M. Lawless.
- i. To record Certificate of Completion from the County Judges and Commissioners Association of Texas for continuing education training for Panola County Commissioner, Precinct #4 Glen Dale LaGrone.
- j. To record credit card removal for OnStar account 174792570 on the old License and Weight Enforcement Officer pickup.
- k. To approve and record Pro Rata Tobacco Settlement Distribution County Expenditure Statement for 2025.
- l. To approve and record a proposal from Guardian Security Solutions LC for a video surveillance camera system for the Panola County Airport – Sharpe Field.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Airport Manager Robert Duncan, Panola County Criminal District Attorney Larry W. Fields, Panola County

First Assistant Criminal District Attorney Scott Peal and Panola County Tax Assessor – Collector Holly Gibbs.

Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to award the purchase of items of food for the Panola County Detention Center to the Sysco East Texas and Flowers Baking Company of Tyler LLC upon recommendation of Jail Administrator Lieutenant Scott Jones. The motion carried unanimously. SEE INFORMATION ATTACHED.
8. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to proclaim March 2025 as Developmental Disabilities Awareness Month in Texas in Panola County. The motion carried unanimously. SEE PROCLAMATION ATTACHED.
9. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve Ground Lease Agreements for Hangars #4 and #5 at Panola County Airport - Sharpe Field between Panola County and Marty Johnson and Glenn Hambrick respectively. The motion carried unanimously. SEE LEASE AGREEMENTS ATTACHED.
10. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve Ground Lease Agreements for Hangars #15 and #1 at Panola County Airport – Sharpe Field between Panola County and Jimmy Woods and Douglas Knight respectively. The motion carried unanimously. SEE LEASE AGREEMENTS ATTACHED.
11. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a Lease Agreement between Scott Anderson and Panola County for dirt for the Panola County Road and Bridge Department, Precinct #4. The motion carried unanimously. SEE LEASE AGREEMENT ATTACHED.
12. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to table the decision on a 60-month lease agreement between Xerox and Panola County for two C415DN Xerox copiers and one C8235H2 copier for use by the Panola County District Attorney's

Office, at the request of Panola County Criminal District Attorney Larry Fields. The motion carried unanimously.

13. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to table the decision on a purchase agreement between Xerox and Panola County for two B405DN copiers for use by the Panola County District Attorney's Office, at the request of Panola County Criminal District Attorney Larry Fields. The motion carried unanimously.
14. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to declare the following item as surplus property for the Panola County Airport – Sharpe Field: 30' X 6' chain link galvanized gate. The motion carried unanimously. SEE EMAIL ATTACHED.
15. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to approve 2025 Budget Amendment No. 3. The motion carried unanimously. SEE BUDGET AMENDMENT ATTACHED.

The meeting adjourned at 9:11 AM.

Dated this 11th day of March 2025.

Rodger G. McLane

Rodger G. McLane, County Judge

APR 08 2025

Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the authorized proceedings of Commissioners Court held on March 11, 2025.

Bobbie Davis

Bobbie Davis, County Clerk



4/8/2025

Date